

Tender Fee: Rs.2,500/-



The Women University of Azad Jammu & jkKashmir Bagh

Admin Block, Bagh Azad Kashmir.

TENDER DOCUMENT

For
The Purchase/Printing of

**IT Equipment, Uniform, Plant and
Machinery, Chemical/Glassware,
Sports Equipment/Material & Printing etc.**

Venue: Office of the Treasurer, Women University of Azad Jammu & Kashmir, Bagh

Phone No: 05823-960049

Mobile No: 0300-8354903

Website: www.wuajk.edu.pk

(Office of The Treasurer)**TERMS AND CONDITIONS FOR SUPPLY OF ITEM (S)**

NOTE: - Bidders should read these terms & conditions very carefully and comply strictly while sending their bids. Afterwards no excuse /justification will be accepted /entertained.

- Call Deposit Receipt (CDR) @ 2% of total amount of bid (refundable) in favour of the Treasurer Women University of Azad Jammu and Kashmir Bagh must be attached with the quotation/offer.
- **The bids shall not be considered without earnest money & tender document fee.**
- **The Purchase Committee reserves the right to increase/decrease the quantity.**
- All prevailing taxes must be included in the rates as per government rules.
- All required documents must be provided at the time of submission of quotation.
- The rates should be quoted on F.O.R. Bagh basis.
- **Reconditioned Items will not be acceptable in any case.**
- Firms must have their own setup.
- Prior to issuance of the supply order the Purchase Committee may visit the firm to examine the setup/worth of the firm in the market.
- CDR of the firm will be confiscated if the firm failed/refused to provide the material on their quoted/approved rates, once the supply order issued.
- **Bids received after due date and which are not properly sealed will be rejected.**
- Detailed specifications are given in this tender document. Firms are asked to quote the prices according to the specifications.
- Bidders are required to clearly mention unit rate, Kilo Grams, Litters, Grams and numbers or any standard unit.
- Tender must be supported with proof of sales tax and income tax registration certificates.
- Rates shall be written very clearly and there should not be errors and /or over-writing. Corrections, if any, should be made clearly and initiated with a signature, who is signing the tender.
- Bidders should note that if taxes or duties etc. alter or levied by the Government during the contract it would be the responsibility supplier.
- Supplier will be bound to provide the material in the safest possible way on its own expense. University will not provide any labour for loading/unloading the material.
- The machinery and equipment shall be securely boxed and protected from mechanical damage, moisture etc, suitable for both storage and transit according to the nature of the items.
- The firm supplying the items/equipment /machinery will and demonstrate the operation /working of the equipment to the satisfaction of the quarter concerned and provide if needed. No extra charges will be paid
- Installation of any item will be responsibility of the supplier.
- Incomplete and conditional tenders will be rejected.
- Tender must be enclosed in a proper sealed **“bigger envelop”** and name of the bidder clearly marked at envelop.
- The supplier/contractor will be bound to abide by all rules & regulation /instructions /directions mentioned in the supply order.
- In the event of any dispute, the legal matter shall be subjected to the jurisdiction of AJ&K.
- In case the tender is not opened on the scheduled date due to any force de majeure

(Office of The Treasurer)

then the same will be opened on the next working day at the same time and place.

- Further personal canvassing or recommendation or unauthorized practices for getting the contract will also disqualify the bidders.
- Bids received after due date and which are not properly sealed will be rejected and returned unopened to the bidder.
- If there is a discrepancy between unit price and total price in the submitted bid which is obtained by multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures, the amount in words shall prevail. If there is a mistake in addition/ totaling, that shall be corrected. If the bidder does not accept the corrected amount of bid, his bid shall be rejected and his bid security forfeited.
- Validity period of the bids shall be 4 months (120days).
- In case of any dispute between the two parties of any matter arising out of after signing the contract agreement, the case shall be referred to Vice Chancellor, WUAJ&K Bagh whose decision shall be final and binding on both parties.
- **Last date for submission of bids is 10th April, 2018 (Tuesday) at 11:00 a.m. The bids shall be opened in the presence of the bidders or their authorized representatives, if any, on same day at 11:30 a.m. in office of the Treasurer , Women University of Azad Jammu and Kashmir Bagh**
- **Payment Schedule:**
 - All payments in Pak Rupees (through crossed cheque) after delivery & verification of quality.
 - All government/Local Taxes will be deducted at the time of payment under rules
 - **Warranty for Machinery, IT Equipment:** One year complete warranty or as per manufacturer policy, whichever is higher. An amount equal to 10% of total amount of the bill shall be retained by the University as a security deposit for the period of 06 months.
 - Payment will be made on receipt, inspection, acceptance of stores in accordance with the ordered specification.

Note: - This tender is only an invitation to offer and the Purchase Committee does not bind itself to accept any tender and reserve the right to accept or reject any/all the bids without assigning reason(s).

(Office of The Treasurer)

IT Equipment /Machinery

S.No	Item	Specifications	Quantity
01	Multimedia Projector	<p>Panasonic/View sonic or Equivalent Mention the brand name and model very Clearly</p> <ul style="list-style-type: none"> • 3300 Lumens • Wireless USB opt. 	02 Nos.
03	Laptop (Branded)	<p>HP/Dell/Lenovo or Equivalent Note:- Mention the brand name and model very Clearly</p> <p>Intel Core i7, 7th Generation Ram: 8GB, Hard Disk:1TB Wifi, bluetooth, Webcam, Touch Screen Rotate Display:15.6'' Operating System: Windows 10 Carrying Case: Best Quality</p>	03 Nos.
04	Laptop (Branded)	<p>HP/Dell/Lenovo or Equivalent Note:- Mention the brand name and model very Clearly</p> <p>Processor: intel core i5 (7th Generation) Hard Disk: 1TB, RAM:04GB, SSD :128 GB Display: 15.6'' OS: Windows 10 Home 64</p>	03
05	Desk Top Computer (Branded)	<p>HP/Dell or Equivalent Note:- Mention the brand name and model very Clearly</p> <p>Processor: intel core i5 (7th Generation) Hard Disk: 1TB, RAM:04GB, SSD :128 GB Display: 15.6'' OS: Windows 10 Home 64 Keyboard and Mouse</p>	01 Nos.
06	LED Monitor	<p>Note:- Mention the brand name and model very Clearly</p> <p>Display: 23''- 1920x1080 at 60 Hz Brightness: 250 cd/m (typical) Contrast: 1000 to 01 (typical) Response Time: 5ms Connectors: 1 Digital Visual Interface Connectors (DV1-D) with HDCP-1, Video Graphics Array (VGA)</p>	01 Nos.
07	Printer 4 in One	<p>HP or Equivalent Mention the brand name and model very Clearly</p> <p>Print,copy,scan,fax,wireless Print speed: upto 30 ppm (black) Auto duplex printing ; 250-sheets input tray , 35b sheets ADF , NFC touch-to-Print Wirelss: built in WiFi 802.11 b/g/n</p>	03 Nos.

(Office of The Treasurer)

08	Photo Copier	<p>Cannon/Ricoh or Equivalent</p> <p>Note:- Mention the brand name and model very Clearly</p> <p>Speed :20 CPM</p> <p>Resolution:</p> <p>Reading:600dpi X 600dpi</p> <p>Copying, 600 dpi X 600dpi</p> <p>Printing : 600dpi X 600dpi, 1200dpiX1200dpi(UFR11-LT only)</p> <p>dpi (UFR11-LT Only)</p> <p>Multiple copies/prints: 1 to 999 sheets</p> <p>Enlargement/ Reduction:Fix:25%,70%,100%,141%,200%,400%</p> <p>Paper Tray: 2000 sheets</p> <p>Duplex: Standard</p> <p>Warm up time: 30 Seconds</p> <p>First output Speed: black and white: 3.9 sec(45/35 ppm model), 5.4sec(30/25 ppm model)</p> <p>Maximum Original Size: A3</p>	01 Nos.
10	LED TV	<p>Samsung/Sony or Equivalent</p> <p>Note:- Mention the brand name and model very Clearly</p> <p>Size: 65"</p> <p>Pixel Resolution: UHD 3840 x 2160 LED Panel</p> <p>HDR Compatibility: HDR10 Support</p> <p>Motion Rate: 120 for Reduced Motion Blur</p> <p>Screen Mirroring Technology</p> <p>Connectivity: Built-In Wi-Fi Connectivity</p> <p>App Access</p> <p>Full Web Browser</p> <p>Inputs Ports: 3 x HDMI-Audio, Video</p> <p>USB Ports: 2xUSB-Audio,video,photos</p> <p>4K Color Drive Pro, Video System :NTSC</p> <p>Wall mounting: 400x400mm</p> <p>Accessories:</p> <p>HDMI Cable: 05 Meter</p> <p>Tilting Wall Mount kit/plate Complete: 01 Nos</p>	01 Nos.

(Office of The Treasurer)

11	Networking Cable	UTP CAT-06 Cable, SYSTIMAX,03M	01 Roll
12	Sound System	<p>Rostrum Show CSV-540R Or Equivalent Note:- Mention the brand name and model very Clearly Power Supply:RMS 40W amplifier built in. With 3 wide-band speakers built in. Built in gooseneck microphone. With Optional Wireless Microphone WT-201 With VXM-286TS/ WT-205PT (V.H.F. band). Recordable MP3 module with USB / SD / MMC reader. Wireless Receiver Module: WTU-221 (Non Diversity) Frequency Response: 100Hz-16Hz Channel: Dual Channel Receiving Mode: Quartz Fixed Frequency Rec. Output: 1V/0db(at aux-20dbv) Volume Control: BASS: ± 10dB/TREBLE: ± 10dB Adjustment: FM(3E) Receiving: 15-25m(Non-obstacle) AC Power: 110~120V/60Hz or 220~240V/50Hz Color: White/Black</p>	02
13	Fax Machine (Branded)	<p>Note:- Mention the brand name and model very Clearly General Specification Continuous output: 20 pages/minute Memory standard: 16 MB Dimension: 368x360x312 mm Power Source: 220-240 V, 50/60 Hz Copier Resolution: 300x600 dpi, Enlargement/reduction: 25-400 % FAX Type: Desktop type transceiver Resolution : 8x3, 3.85 line/mm,200x100dpi Compression method: MH,MR,MMR,JBIG Transmission Speed-G3: 2.5 Seconds, Modem speed maximum: 33.6, Scanning speed: 2.63 seconds,Memory capacity :16 MB, Speed dial: 200 numbers Paper handling Paper input capacity maximum: 250 sheets Printer Printer language: GDI Interface-standard: USB 2.0</p>	01

(Office of The Treasurer)

Chemical & Glassware (clearly mention the company)

Chemicals(Note:- Mention the make/company name & country very clearly.			
SN	Specifcation/Description	Make	Qty
01	Benzaldehyde	Sigma Aldrich/ Equivalent	100 gm
02	Aniline	Sigma Aldrich/ Equivalent	100 mL
03	Vanillin	Sigma Aldrich/ Equivalent	100 gm
04	4-Aminophenol	Sigma Aldrich/ Equivalent	100 gm
05	Thiamine HCl	Sigma Aldrich/ Equivalent	5 ml
06	Phthalic anhydride	Sigma Aldrich/ Equivalent	1Kg
07	4-(Dimethylamino) benzoyl Chloride	Sigma Aldrich/ Equivalent	5 gm
08	4-(Bromomethyl) benzoic acid	Sigma Aldrich/ Equivalent	10 gm
09	2-aminobenzothiazol	Sigma Aldrich/ Equivalent	100 gm

(Office of The Treasurer)

10	Benzothiazole-2-carbonyl chloride	Sigma Aldrich/ Equivalent	1 gm
11	Bromoacetyl chloride	Sigma Aldrich/ Equivalent	100 ml
12	Isophthaloyl chloride	Sigma Aldrich/ Equivalent	100 gm
13	3-Chloro-6-fluorobenzo[<i>b</i>]thiophene-2-carbonyl chloride	Sigma Aldrich/ Equivalent	1 gm
14	2, 5-Thiophenedicarbonyl dichloride	Sigma Aldrich/ Equivalent	5 gm
15	Thiazole-2-carbonyl chloride	Sigma Aldrich/ Equivalent	500 mg
16	2-Amino-6-bromopurine	Sigma Aldrich/ Equivalent	1 gm
17	1,3,5-Benzenetricarbonyl trichloride	Sigma Aldrich/ Equivalent	25 gm
18	Acetic anhydride	Sigma Aldrich/ Equivalent	100 gm
19	Sodium Acetate	Sigma Aldrich/ Equivalent	1 kg
20	Iodine	Sigma Aldrich/ Equivalent	100 gm

(Office of The Treasurer)

Glassware Note:- Mention the make/company name & country very clearly.			
SN	Description/Specifications	Make	Qty
01	Glass Round Bottom Flask three neck 250 ml 19/26 & 2 ASN 14/23 IC JT I	Borosil or Equivalent	05 Nos.
02	Glass Round Bottom Flask(100 ml)	Pyrex or Equivalent	05 Nos.
03	Glass Beaker 250 ml	Borosil or Equivalent	05 Nos.
04	Aluminum Foil	Local	10 Nos.
05	Magnetic Bar half inch	Kartell Italy or Equivalent	15 Nos
06	Magnetic Bar 01 inch	Kartell Italy or Equivalent	10 Nos
07	Glass Condenser 200 mm	Borosil or equivalent	03 Nos
08	Joan Lab Digital Micropipette	N/A	01 Set
09	Eppendorf Microcentrifuge tube 1.5 ml	N/A	200 Nos.
10	Eppendorf Microcentrifuge tube 03 ml	N/A	200 Nos.

(Office of The Treasurer)

11	Falcon tubes 15 ml	N/A	100 Nos.
12	Falcon tubes 20 ml	N/A	100 Nos.
13	Falcon tubes 50 ml	N/A	100 Nos.
14	Safety Goggles	N/A	10 Nos
15	Disposable Gloves (Medium)	N/A	10 Packets
16	Disposable Gloves (Large)	N/A	10 Packets

Printing

SN	Description/Specifications	Qty
01	<p>Printing of Terminal Answer Sheets with University log etc. One Colour Printing Serial No: 100000 to 130000 Paper Quality: 70 Grms (Fine Paper) Size: 9"x13" (WxL) Binding Material: Thread Stitching No. of Pages in One Sheet: 16 Packing: 100 Sheets in each packet with serial no market on envelop (1st and last in packet)</p>	30000
02	<p>Printing of Mid Term Answer Sheets With University Logo etc. One Colour Printing Serial No: 130001 to 160001 Paper Quality: 70 Grms (Fine Paper) Size: 9"x13" (WxL) Binding Material: Thread Stitching No. of Pages in One Sheet: 10 Packing: 100 Sheets in each packet with serial no marked on envelop (1st and last in packet)</p>	30000

(Office of The Treasurer)

03	<p>Printing of Extra Answer Sheets with University Logo etc. One Colour Printing Serial No: 161002 to 175002 Paper Quality: 70 Grms (Fine Paper) Size: 9"x13" (WxL) Binding Material: Thread Stitching No. of Pages in One Sheet: 04 Packing: 100 Sheets in each packet with serial no marked on envelop (1st and last in packet)</p>	15000
04	<p>File Covers With University Logo (04 Colour Printing) Paper Quality: 450 Grams Paper: Beach Card with Eyelet Cloth inside. File Size: 10"x14"</p>	5000
05	<p>Migration Certificate with University Logo(04 Colour Printing) and Serial No. Size: A4 Paper Quality: 310 Grams Paper: Art Card</p>	2000

Uniform for Security Guards/ and Lab staff

Note: - Bidders Shall be bound to provide the samples of required items. The purchase committee may examine the quality of the samples before issuance of supply order. Measurement and stitching of staff uniform is the responsibility of the supplier. In case the uniform does not fit to the staff, the supplier will be responsible.

SN	Description/ Specification	Qty
01	<p>Pent Shirt: Shirt (Sky blue), Pent(Dark Blue)</p>	18 sets
02	<p>Cap With University Monogram</p>	18 Nos.
03	<p>Belt</p>	18 Nos.
04	<p>Shoes (DMS) (Bata/Service/Don Carlos or Equivalent) Note: - Clearly mention the company name.</p>	18 Pairs

(Office of The Treasurer)

05	Socks	18 Pairs
06	Shoulder Badges	18 Pairs
07	Name Plates	18 Nos.
08	Sticks	02 Nos.
Sports Equipment /Material		
Note: - Bidders Shall be bound to provide the samples of required items. The purchase committee may examine the quality of the samples before issuance of supply order		
SN	Description/ Specification	QTY
01	Volley Ball (Jagha Or Equivalent)	06 Nos.
02	Badminton Racket (Ashway match Quality Or Equivalent)	12 Nos.
03	Badminton Racket (Prince Or Equivalent)	06 Nos.
04	Shuttlecock (Victor Match Quality Or Equivalent) indoor	240 Nos.
05	Shuttlecock indoor for practice	240 Nos.
06	Shuttlecock outdoor	120 Nos.
07	Badminton Net	04 Nos.
08	Badminton Pole (portable)	02 Nos.

(Office of The Treasurer)

09	Table (for table Tennis)	01 No.
10	Basketball	01 No.
11	Mattress (Gymnastics)	04 Nos.
12	Mattress (High Jump)	01 No.
13	Cricket Bat (Ahsan Or Equivalent) for hard ball	04 Nos.
14	Table Tennis ball	12 Nos
15	Victory Stand	01 Nos.
16	Trousers for Students	12 Nos
17	Netball	02 Nos.
18	Hurdles	10 Nos.
19	Cricket Bat (Tennis)	04 Nos.
20	Jatti S Gharha	08 Nos.

**Assistant Director Finance
Secretary Central Purchase Committee**